

SANTA CRUZ CITY SCHOOLS DISTRICT  
 MEETING OF THE BOARD OF EDUCATION  
 FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
 WEDNESDAY, APRIL 24, 2024  
 OPEN SESSION BEGINS AT 6:00 P.M.

POSTED  
 DATE:  
 LOCATION:  
 TIME:  
 EMPLOYEE:

**COMMUNITY MEMBERS CAN PARTICIPATE REMOTELY VIA ZOOM OR  
 IN PERSON AT THE COUNTY OFFICE OF EDUCATION, BOARD ROOM  
 400 ENCINAL STREET, SANTA CRUZ, CA.**

[Click on this link to join meeting.](#)

Meeting ID: 817 2921 9986

Meeting Password: SCCS

*If a member of the community would like to make public comment on a closed session item, please join Zoom. Public comment will begin promptly at 5:00 p.m.*

[Click on this link to make public comment on a closed session item.](#)

### AGENDA

Item	Purpose / Support
<b>Agenda</b>	
<b>1. Convene Closed Session</b>	<b>5:00pm</b>
1.1	Roll Call
1.2	AB 2449 Remote Attendance
1.3	Public Comments prior to Closed Session
	<i>Members of the public may comment on items that are listed on the Closed Session Agenda.</i>
<b>2. Closed Session Items</b>	
2.1	Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments
	<i>Information for possible action.</i>
2.2	Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957)
	<i>Information for possible action.</i>
2.1	Public Employee Performance Evaluation (Govt. Code Section 54957)
	<i>Title: Superintendent</i>
<b>3. Convene Open Session</b>	<b>6:00 p.m.</b>
3.1	Welcome
3.2	Pledge of Allegiance
3.3	Agenda changes, additions, deletions, or announcements
3.4	AB 2449 Remote Attendance
<b>4. Public Comments</b>	
	<i>For presentations of matters <b>not</b> on the Agenda. 3 minutes for individuals; 15 minutes per subject.</i>

***Note to Members of the Public: Thank you for taking the time to attend this meeting. Santa Cruz City School Board Members appreciate your presence and your comments regarding items not on the agenda are valued. Per Santa Cruz City Schools Board Bylaw protocols, Trustees will not comment on Public Comments during this time.***

**SANTA CRUZ CITY SCHOOLS DISTRICT  
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Item	Purpose / Support
<b>5. General Public Business</b>	
<b>5.1 Report of Closed Session Actions</b>	
5.1.1 Report of Actions Taken in Closed Session	
<b>5.2 Consent Agenda: Non-Contract Items and Items to be Received: These matters may be passed by one roll call motion.</b>	
<b>5.2.1 Education Services</b>	
5.2.1.1 <a href="#">Out of State Travel: Teacher on Special Assignment: Computer Science Teachers Association Annual Conference</a>	
5.2.1.2 <a href="#">Overnight Field Trip – Monarch Community Elementary Point Reyes Outdoor Education</a>	
<b>5.2.2 Business Services</b>	<i>None</i>
<b>5.2.3 Human Resources</b>	
5.2.3.1 <a href="#">Certificated Personnel Actions</a>	
<b>5.2.4 Governance/Superintendent</b>	<i>None</i>
<b>5.3 Consent Agenda: General Contracts &amp; Agreements</b>	
<b>5.3.1 Education Services</b>	
5.3.1.1 <a href="#">Consultant Services Agreement: YMCA - Westlake</a>	
5.3.1.2 <a href="#">Contract: Inspirit AI Service Agreement</a>	
<b>5.3.2 Business Services</b>	
5.3.2.1 <a href="#">Contract: Dilbeck &amp; Son, Inc. Exploratory Work Proposal</a>	
5.3.2.2 <a href="#">Contract: VoIP Licensing, Maintenance and Support</a>	
<b>5.3.3 Human Resources</b>	<i>None</i>
<b>5.3.4 Governance/Superintendent</b>	<i>None</i>
<b>5.4 Items to be Transacted and/or Discussed</b>	
5.4.1 Study Session: Governance Session	<i>The Board will Discuss:</i> <ul style="list-style-type: none"> <li>• <i>Board Self Evaluation</i></li> <li>• <i>Pace and Flow of Meetings</i></li> <li>• <i>2024-25 Governance Calendar</i></li> </ul>
<b>6. Adjournment</b>	

**SANTA CRUZ CITY SCHOOLS DISTRICT  
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The board book for this meeting, including this agenda and back-up materials, may be viewed or downloaded online: [http://sccs.net/board\\_of\\_education](http://sccs.net/board_of_education) or may be viewed at the District Office, 133 Mission St. Ste. 100, Santa Cruz, CA 95060.

**Public Participation:**

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz City Schools Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session.

**Translation Requests:**

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Wednesday Manners by telephone at (831) 429-3410 extension 48220.

**Las Solicitudes de Traducción:**

Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Wednesday Manners por teléfono al número (831) 429-3410 x48220.

**Board Meeting Information**

1. The Special Board Meeting on May 1, 2024, 6:00 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Regular Board Meeting on May 15, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Study Session on May 22, 2024, 6:00 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
4. The Regular Board Meeting on May 29, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
5. The Regular Board Meeting on June 12, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Out of State Travel: Teacher on Special Assignment: Computer Science Teachers Association Annual Conference

**MEETING DATE:** April 24, 2024

**FROM:** Dorothy Coito, Assistant Superintendent of Educational Services

**THROUGH:** Kris Munro, Superintendent

### **RECOMMENDATION:**

Approve out of state travel for two staff to attend the Computer Science Teachers Association conference in Las Vegas, Nevada from July 15, 2024 through July 19, 2024.

### **BACKGROUND:**

The Computer Science Teachers Association national conference is being held in Las Vegas, Nevada July 15, 2024 through July 19, 2024. This national conference will feature teachers from around the country who teach computer science, and will host the Principal Investigators conference for the National Science Foundation Computer for All Grants meeting. SCCS has a partner grant with UCSC from the National Science Foundation for teaching computer science, and we are mandated to send representatives as a part of the grant.

Erin Asamoto, the Computer Science and Ed Tech Teacher on Special Assignment, and four teachers who are involved with our computer science project will attend. What they learn will be shared with participating teachers on our grant next year.

The entire cost of the trip will be paid for through the Computer Science for All grant.

### **FISCAL IMPACT:**

\$10,350 Computer Science for All Grant (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

# Santa Cruz City Schools Conference & Travel Request Form



- ❖ DO NOT BOOK FLIGHT, HOTEL OR CONFERENCE UNTIL THIS FORM IS APPROVED.
- ❖ The District has limited PD resources and it is expected that employees will attend trainings as close to the district as possible. Out-of-State travel will not be approved when local training is available.
- ❖ All out-of-state travel requests must be submitted to the Superintendent for Board approval at least 45 days in advance.
- ❖ Hotel stays are permitted if staying 75 miles from the district – if less than 75 miles, approval is needed from Assistant Superintendent of Business Services.
- ❖ Employees will be reimbursed for mileage up to the cost of a flight.
- ❖ If traveling as a team, please how many people are attending, and the total cost *per person* in the expense chart.

Request Date: 3/29/24

Return To: Shannon Calden

Name(s): Erin Asamoto,

Job Title: CS/EdTech TOSA

Conference Name: CSTA and PI RPP Meeting

Conference Date(s): July 16-19

Travel Dates: Departing: 7/15/24 Time: TBD Returning: 7/19/24 Time: TBD

Conference Location: Las Vegas, NV Caesars Forum

**What District goal(s) does the conference address?**

- Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.
- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
- Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.
- Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.
- Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
- Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

**How do you plan to share new learning with staff and colleagues?**

Through the cSINO team within SCCS and as a Tech Tip for all educators upon the new school year in August. Professional development on CS throughout the 24-25 school year.

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Updated January 2023



Substitute Required? Yes  No

Overnight Stay? Yes  No

Travel by: Car  Airplane  Other

Estimated Conference Expenses	(Indicate date)				
Conference registration fee	\$445				
Meals (\$65/day max, including tip)	\$325 per per				
Lodging	\$1000 per per				
Airline fare	\$300 per per				
Mileage: _____ miles@ .655 /mi.					
Other transportation					
District Substitute Cost					
Misc/Other					
Total Daily Est. Expense	\$414				
Total Trip Est. Expense (per person)	\$710		Number of attendees:	5	
<b>GRAND TOTAL</b>	\$10,350				
Funding source (i.e. Title I)	cSINO				
District or site expense:	<input checked="" type="checkbox"/> District <input type="checkbox"/> Site				
Budget account number	01-9010-0-1150-1000-5200-520-UCSC				

➤ Supervisor's Name: Shannon Calden Supervisor's Signature: 

➤ Approval of Assist. Superintendent of ES or HR: \_\_\_\_\_ Date: \_\_\_\_\_

➤ Approval of Assist. Superintendent of Business: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Required if hotel is less than 75 miles)

DO Use Only

Returned to site finance tech and admin \_\_\_\_\_  
*initial*

/las vegas  
/july 16-19, 2024

# CSTA 2024 Annual Conference

**Register By**  
July 12, 2024 11:59 PM

[Non-Member Registration](#)

[Already registered?](#)

[Member Registration](#)

[Sponsor CSTA 2024](#)

As a computer science teacher, you are often the only one in your building, or maybe even in your district. There is a whole community of computer science educators just like you out there. Connect with the world's largest CS department at the CSTA 2024 Annual Conference, set for July 16–19, 2024, in Las Vegas!



## Engage.



CSTA 2024 will provide you with the community of support you need to make connections locally and nationally. Join us to reconnect with your community of fellow K-12 computer science teachers. From affinity groups to local chapters and content-based meetups, you are certain to find your community of teachers. Head to the Exhibit Hall to learn how you can engage with CSTA year-round.

*"Being in person this year was just what I needed as an educator! Teaching CS in my building is a lonely job as I am the only educator teaching CS. Connecting with colleagues from all over the US, sharing lessons, ideas, and resources, and learning new tips and tricks have me hyped for the upcoming school year! Thank you!"*

Colleen Hoban, K-5 Teacher, Delaware

## Experience.

CSTA 2024's educational program is crafted by teachers for teachers and focuses on supporting you both in your classroom and your personal professional development, whether you're new to teaching computer science or you're entering your twentieth year. This year, we're featuring over 200 educational sessions to help you get the best educational experience possible. With exclusive content designed to be hands-on for



the best in-person experience, you don't want to miss this year's program.



*"CSTA was an amazing opportunity to connect with fellow CS educators. We were able to learn on a variety of topics that surround computer science and learn from experts in the field. My focus at the conference was on how to improve access and participation in CS for our area teachers. I walked away from the conference with many ideas on how to make that a reality for the area schools that I support."*

**Peter Milne, Instructional Technology Specialist, Michigan**

## Energize.

Join us in Las Vegas, where you'll leave feeling refreshed and excited to start the 2024–2025 school year, armed with new lessons and tools to implement in your classroom. Hear from our inspirational keynote speakers — to be announced soon — and experience the hands-on classroom experiences you've been missing.



*"I felt very energized and inspired by all the events from CSTA. I was here for Chapter Leadership Summit and could sense the recharging of my batteries. I'm in my fifth year as a CS educator so I'm starting to get all my "ducks in a row" for instructional strategies, equity and inclusion, and feeling more confident in my leadership abilities."*

**Jessie McKinley, K-4 STEAM (Computer Science & Engineering), Arizona**

## Keynote Speakers



## **Dr. Gholdy Muhammad**

### **"Cultivating Genius and Joy in Education through Culturally and Historically Responsive Pedagogies"**

*Wednesday, July 17, at 4 p.m. PT*

In this keynote, Dr. Gholdy Muhammad offers a unique, culturally, and historically responsive approach to cultivating genius and joy in education. This approach is essential for accelerating the growth of all students and uniquely youth of color, who have been traditionally underserved in learning standards, policies, and school practices. She will present her equity framework, called the HILL Model, to help educators develop students' histories, identities, literacies, and liberation. The HILL Model consists of five pursuits in teaching and learning:

- Identity Development—Helping youth to make sense of who they are and others.
- Skill Development—Helping youth to develop proficiencies across the content



## **Conor Peterson**

### **"Additive S: Notes from Meow Wolf's Advanced Research Team"**

*Tuesday, July 16, at 5 p.m. PT*

Additive S – the marvelous, mysterious ingredient found in all of Omega Mart's unbelievable products, and the key component behind the runaway success of its parent company, Dramcorp. In the MeowWolf story universe, the "S" stands for Source, a metaphysical substance of creativity and wonder distilled into consumer products by Dramcorp's Advanced Research Team.

This talk gives a rare behind-the-scenes account of the real-life "advanced research team" at Meow Wolf – a group of out-there technologists, teachers and art majors working to implement the custom tech for the exhibits. Behind the scenes, the "S" stands for Source Code, the key to making

areas and state learning standards.

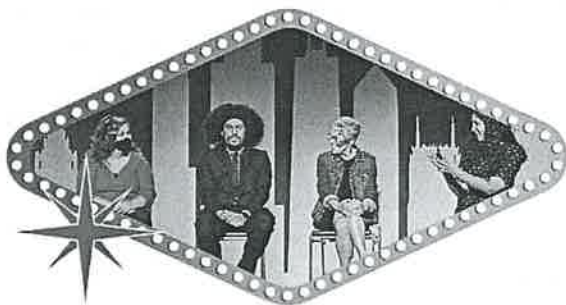
- Intellectual Development—Helping youth gain new knowledge set into the context of the world.
- Criticality—Helping youth name, understand, question, and disrupt oppression in the world.
- Joy—Helping youth uplift beauty, aesthetics, truth, and personal space fulfillment within humanity.

Participants will learn and understand history and policy and personal and instructional factors that justify the need and purpose for culturally and historically responsive education. Educators will be encouraged and motivated to be more inclusive of their teaching of these five collective pursuits while learning the importance of integrating cultural, racial, linguistic, and historical responsiveness into their learning goals, lesson plans, and the texts they use to teach. Additionally, participants will see sample lesson/unit plans across grade levels, moving theory into action.

dreams into reality when the tech can't be found in any store.

Here, in the confluence between STEM and the expressive arts lie exciting opportunities, fresh approaches and alternative pathways to success for technologists and artists alike. In his talk, Conor will share insights gained from bringing Meow Wolf's complex technology projects to life, plus the thrills and real-world lessons of working at scale in a collaboration-first environment. Also included is a walkthrough of some exhibit pieces - the insides of which are sure to spark inspiration for any educator ready to bring some wild fun into their own classroom projects.

## Schedule Highlights



### Tuesday

Pre-conference workshops, opening keynote, opening reception, exhibit hall opens

### Wednesday

Keynote, breakout sessions, community meetups, exhibits

### Thursday

Keynotes, breakout sessions, community meetups, exhibits, offsite reception (location

to be announced)

### **Friday**

Closing keynote, breakout sessions, exhibits, community meetups

## **CSTA 2024 is Made Possible by the Support of our Generous Conference Partners:**

### **Presenting Sponsor**



### **Diamond Sponsors**

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# Attendee Registration Fees



## Registration for CSTA 2024 includes:

- Full access to all programming Tuesday, July 16 through Friday, July 19, 2024.
- An invitation to the Welcome Reception on Tuesday, July 16.
- An invitation to the offsite reception on Thursday, July 18. Details will be announced at a later date.
- Access to all session resources and slide decks.
- Access to general session recordings.
- Access to the Exhibit Hall.

Conference registration closes on Friday, July 12, 2024, or when capacity is reached.

## Registration fees do not include:

- Travel/transportation costs.
- Hotel reservations.
- Meals.
- Registration for pre-conference workshops.
  - **CSTA+ Member Registration:** \$75 per workshop
  - **Basic or non-members:** \$100 per workshop

# Registration Rates & Deadlines

Registration Deadline: Friday, July 12, 2024, or when capacity is reached.

	Super Early Bird <i>Sept. 15, 2023 - Jan. 5, 2024</i>	Early Bird <i>Jan. 6 - May 31, 2024</i>	Full Registration <i>June 1 - July 12, 2024, or when capacity is reached.</i>
<b>CSTA+ Members</b>	<b>\$295</b>	<b>\$395</b>	<b>\$545</b>
<b>Basic or Non-members</b> <i>Includes one year of CSTA+ membership, activated in July 2024</i>	<b>\$345</b>	<b>\$445</b>	<b>\$595</b>



# Cancellation Policy

## Refund Policy

Conference registrations are eligible for a 75% refund through March 31, 2024, or a 50% refund through May 31, 2024. No refunds will be emitted after June 1, 2024. If you select the ticket that includes a year of CSTA+ Membership, no refunds will be emitted for the \$50 membership fee.

The CSTA Conference is not responsible for problems beyond our control such as weather conditions, venue property conditions, or any other unforeseen circumstances. No refunds will be given in these situations. The final decision on refunds rests with the CSTA Conference team.

## Substitution Policy

If you are unable to attend the conference you may request a substitution in place of your registration. Simply email [conference@csteachers.org](mailto:conference@csteachers.org) with the name of the original registrant and their confirmation number, along with the name and email address of the new registrant.

## No Show Policy

No refunds will be issued for non-attendance.

**CSTA 2024 is Made Possible by the Support of  
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## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Overnight Field Trip—Monarch Community Elementary – Point Reyes Outdoor Education

**MEETING DATE:** April 24, 2024

**FROM:** Dorothy Coito, Assistant Superintendent of Educational Services

**THROUGH:** Kris Munro, Superintendent

### **RECOMMENDATION:**

Approve the overnight field trip request for Monarch Community School students to travel to Point Reyes from May 8th, 2024, through May 10th, 2024.

### **BACKGROUND:**

Monarch Community School requests approval to travel to Point Reyes via private vehicles to attend an outdoor education trip at the Clem Miller Environmental Education center from May 8, 2024 to May 10, 2024, and stay in the cabins on site. This year, 40 students and 12 volunteers are looking forward to participating in a variety of activities centered on nature including hikes, crafts, plant, animal observations and more. Students will miss school all day, Wednesday, May 8, 2024, through Friday, May 10, 2024 to participate in the outdoor education program.

The Clem Miller Environmental Education Center is a residential learning facility available for overnight rental by schools and environmental learning groups. With five dormitory-style sleeping cabins, a bath house, a main lodge with library, and a commercial kitchen, the Education Center is an ideal location for community building, environmental education, and nature immersion. While being surrounded by nature, students will also practice self-directed learning, explore natural sciences and establish strong community connections. Monarch staff strongly support this trip. Previous trips to the Clem Miller Environmental Education Center have been successful and have led to increased interest and appreciation for all aspects of local environments and natural sciences. This trip marks a unique opportunity for many students to explore new environments and natural settings that they may not be able to access otherwise.

### **Itinerary:**

#### **Wednesday, May 8th**

9:00am Leave Monarch  
12:00pm Lunch at Visitor Center  
1:00pm Kitchen Check-In/Welcome Circle  
1:30pm Cabin Set Up/Make Pouches

**AGENDA ITEM: 5.2.1.2**

2:00pm Group Check-In  
2:30pm Opening Ceremony  
3:00pm Whole Group Activity  
4:00pm Skit Work  
5:00pm Dinner Group Cooks/Down Time  
6:00pm Dinner

Thursday, May 9th

7:00am Cooking Crew Wake up  
8:00am Breakfast  
9:00am Whole Group Activity  
9:30am Academic Stations  
12:00pm Lunch Group Cooks/Down Time  
1:00pm Lunch  
2:00pm Whole Group Activity  
2:30pm Choice Stations  
5:00pm Dinner Group Cooks/Down Time  
6:00pm Dinner

Friday, May 10th

7:00am Cooking Crew Wake Up  
8:00am Breakfast  
9:00am Whole Group Clean Up  
10:00am Closer  
10:30am Check Out  
11:00am Final Hike: Earthquake Trail, Woodpecker Trail, Visitor Center Interior  
1:00pm Leave from Visitor Center  
1:30pm Travel to Santa Cruz  
4:00pm Arrive at Monarch

**FISCAL IMPACT:**

No district funds are being used for this trip. All transportation, food, etc. costs will be covered through fundraising and donations.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

**AGENDA ITEM: 5.2.1.2**

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Certificated Personnel Actions

**MEETING DATE:** April 24, 2024

**FROM:** Molly Parks, Assistant Superintendent of Human Resources

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the certificated personnel actions as submitted.

**BACKGROUND:**

The attached certificated personnel actions are submitted in accordance with District policy, California Education Code and the negotiated contract.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

## **2024-2025 APPOINTMENTS**

**Enrique Becerra, 1.0 Math Teacher at Santa Cruz High.** Enrique's educational background includes a BA in Mathematics from UC Santa Cruz and an MA in Education from UC Santa Barbara. He holds a Preliminary Single Subject Teaching Credential for Mathematics and BCLAD Authorization. Enrique completed his student teaching at Santa Barbara High School and his status is Probationary 1.

**Ryan Bosson, 1.0 Spanish Teacher at Soquel High.** Ryan's educational background includes a BA in World Languages and Cultures from CSU Monterey Bay. He holds a Clear Single Subject Teaching Credential for Foreign Language: Spanish and a BCLAD Authorization. Ryan has ten years of teaching experience including six previous years with SCCS. Ryan's status is Tenured per Education Code 44931.

**James Heth, .67 CTE Automotive Teacher at Santa Cruz High.** James has over thirty years of automotive industry experience. He holds a Preliminary Career Technical Education Teaching Credential for Transportation and an English Learners Authorization. James' status is Probationary 1.

**Zachary Pine, .40 Physical Education Teacher at Soquel High.** Zachary's educational background includes a BA in Art from CSU Chico and a BA in Kinesiology from CSU Monterey Bay. He holds a Preliminary Single Subject Teaching Credential for Physical Education and an English Learners Authorization. Zachary completed his student teaching at Aptos Junior High and his status is Probationary 1.

**Corinna Powell, 1.0 Bilingual Speech Therapist.** Corinna's educational background includes a BA in Graphic Communication from Cal Poly San Luis Obispo and a MA in Speech Language Pathology from San Jose State University. She holds a Preliminary Speech-Language Pathology Services Credential. Corinna completed her internship at SCCS and her status is Probationary 1.

**Tara Schinasi, 1.0 Chemistry & Physics Teacher at Soquel High.** Tara's education background includes a BS in Chemistry from Stony Brook University (NY) and an MA in Education from San Jose State University. She holds a Preliminary Single Subject Teaching Credential for Chemistry and an English Learners Authorization. Tara has three years of teaching experience and her status is Probationary 1.

**Justin Smith, 1.0 CTE Bike Technology Teacher at Harbor and Santa Cruz High.** Justin's educational background includes a BA in Liberal Arts from Sierra College and a BA in Psychology from UC Santa Cruz. He holds a Clear Career Technical Education Teaching Credential for Transportation, a Clear Single Subject Teaching Credential for Geosciences and Psychology and an English Learners Authorization. Justin has fifteen years of teaching experience including two previous years with SCCS. Justin's status is Probationary 2.

## **2024-2025 APPOINTMENTS (continued)**

**Kristen Sullivan, 1.0 Physical Education Teacher at Soquel High.** Kristen's educational background includes a BA in Liberal Studies from CSU Fullerton. She holds a Clear Single Subject Teaching Credential for Physical Education and an English Learners Authorization. Kristen has five years of teaching experience and her status is Probationary 1.

**Ryan Vogel, 1.0 Math Teacher at Soquel High.** Ryan's education background includes a BS in Applied Math from the University of Colorado and an MA in Education from UC Santa Cruz. He holds a Preliminary Single Subject Teaching Credential for Mathematics and an English Learners Authorization. Ryan completed his student teaching at Soquel High and his status is Probationary 1.

**Kaiao (Hunter) Zeng, 1.0 Biology Teacher at Soquel High.** Hunter's educational background includes a BS in Cognitive Science from UC San Diego. He holds a Short Term Staff Permit for Biology and an English Learners Authorization. Hunter's status is Temporary.

## **2023-2024 EXTRA WORK ASSIGNMENTS**

**Kristen Bates,** After School Math Intervention, Westlake Elementary, 3/16/24-5/15/24, not to exceed 12 hours

**Daniel Boyd,** School Nurse Substitute, Student Services, 3/16/24-6/15/24, not to exceed 100 hours

**Holly Butler,** Outdoor Science Camp, DeLaveaga Elementary, 3/16/24-4/15/24, \$416 stipend

**Cybele Candau,** Saturday School Supervisor, Soquel High School, 3/16/24-6/15/24, not to exceed 21 hours

**Anne Cappiello,** PLCs, Harbor High School, 2/16/24-5/15/24, not to exceed 10 hours

**Alyssa Cardenas,** Outdoor Science Camp, DeLaveaga Elementary, 3/16/24-4/15/24, \$833 stipend

**Layla Dawson,** Saturday School Supervisor, Soquel High School, 3/16/24-6/15/24, not to exceed 13 hours

**Gerardo Valles,** Outdoor Science Camp, Westlake Elementary, 3/16/24-4/15/24, \$833 stipend

**Reina Fleck,** After School Dance Performances, Harbor High, 3/16/24-5/15/24, \$1,500 stipend



**2023-2024 EXTRA WORK ASSIGNMENTS (continued)**

**Eliza Heckert**, AFE Film Enrichment Provider, Branciforte Small Schools, 3/16/24-6/15/24, not to exceed 6 hours

**Krista Holt**, TK/K Information Night, Westlake Elementary, 1/16/24-4/15/24, not to exceed 6 hours

**Maritza Jimenez**, Outdoor Science Camp, DeLaveaga Elementary, 3/16/24-4/15/24, \$833 stipend

**Janis Ost**, Intervention Support, DeLaveaga Elementary, 3/16/24-6/15/24, not to exceed 60 hours

**Alma Partida Sanchez**, Bilingual Speech Assessments, Special Education, 2/16/24-6/15/24, not to exceed 12 hours

**Keegan Rothwell**, Monarch Art Enrichment Provider, Branciforte Small Schools, 3/16/24-6/15/24, not to exceed 18 hours

**Catherine Sierra**, Outdoor Science Camp, DeLaveaga Elementary, 3/16/24-4/15/24, \$416 stipend

**James Smith**, After School Math Intervention, Westlake Elementary, 1/16/24-5/15/24, not to exceed 22 hours

**Susan Tellez**, School Nurse Substitute, Student Services, 3/16/24-6/15/24, not to exceed 100 hours

**Gerardo Valles**, Outdoor Science Camp, Westlake Elementary, 3/16/24-4/15/24, \$833 stipend

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Consultant Service Agreements: YMCA - Westlake

**MEETING DATE:** April 24, 2024

**FROM:** Dorothy Coito, Assistant Superintendent of Educational Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the Consultant Services Agreements for the YMCA.

**BACKGROUND:**

Westlake fifth grade students will travel by bus to YMCA Camp Campbell in Boulder Creek for a day of fun and learning as a culminating activity for fifth grade. The students will participate in a variety of experiences that focus on social emotional group and individual learning. The program will emphasize the cultivation of essential skills such as team building, requesting assistance, fostering interdependence, enhancing focus and concentration, conquering fears, and demonstrating perseverance. These invaluable skills are meticulously designed to fortify our students as they embark on the crucial transition to middle school.

**FISCAL IMPACT:**

\$2,940 Donation Fund (Restricted)

This work is done in support of the following district goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

**REQUEST FOR CONSULTANT SERVICES AGREEMENT**

Submit to the responsible Assistant Superintendent at least two weeks before the Board meeting and prior to the Consultant beginning work.

Site: WL Principal/Director: Natharine Norton  
Describe Work to be Performed and District and Site Goals Supported:

**Qualifications of Consultant:** YMCA

Name of Consultant: YMCA

Tax I.D.# or SSN: \_\_\_\_\_

Address: 16275 Hwy 9

Telephone #: 831-338-2128 (Vendor Data form to Purchasing)

City/State/Zip: Boulder Creek, CA 95006

Email: Stephhal122@gmail.com

Date(s) of Service: 5/17

Time: 9:00 - 2:00 pm

Number of Hours: 5 hours per day X \_\_\_\_\_ days = \_\_\_\_\_ total hours.

Hourly/Daily Rate (specify): \_\_\_\_\_ Meals: \_\_\_\_\_

Lodging: \_\_\_\_\_ Transportation: \_\_\_\_\_

TOTAL FEE TO BE PAID: 294000 Account #: 069016-0-1110-1000-5800-027-0051

Write out funding source (i.e., LCFF, Base, Title), if categorical or LCFF Supplemental, include single plan goal and action: Donation

Approval of Business Services verifying account: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature of Consultant: Jane Heger Date: 3/29/24

(NOTE: Consultant must submit invoice for payment upon completion of work)

Signature of Administrator Requesting Service

Approval of Assistant Superintendent

Date: 3/28/24

Date: \_\_\_\_\_

**AB 1610, 1612, and 2102 COMPLIANCE** (consultants having more than limited contact with students require fingerprinting)

- Consultants **will be** on campus on a regular basis (more than once) while students are present
- Consultant **will not be** on campus on a regular basis while students are present (fingerprints not required).

Fingerprint Clearance date: \_\_\_\_\_ Approval of Human Resources: \_\_\_\_\_

\*\*\*\*\*

**PAYMENT AUTHORIZATION**  
(Submit for payment after Consultant completes work)

I hereby certify that the consultant has satisfactorily completed the services in accordance with the above Agreement and that payment is in order.

Signature of Administrator Requesting Payment

Date

Approval of Assistant Superintendent

Date

Board of Education Approval: \_\_\_\_\_  
(Required if over \$2500)

**REQUEST FOR CONSULTANT SERVICES AGREEMENT**

Review guidelines of Board Policy - Consultant Services Agreements.

1. Statement of specific need and the goal of the Consultant's work (Refer to district/site goals and plans, unique needs of school, program or office which necessitates the services of a consultant).

Activities support SEL and Attendance goals. Activity is a culminating activity for all promoting 5th grade students.

2. State efforts made to identify qualified staff available within the district to carry out the requested services.

No services available in the district

3. If this agreement is for staff development or for one-time services, state the site's plan to reduce or eliminate the need for this consultant's services in the future.

4. Statement of expected outcomes (Include specific student outcomes desired, benefits to district students and/or staff).

Increased attendance and sense of belonging

5. Evaluation Process - How will you know the goal/outcomes have been met?

Attendance date

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Contract: Inspirit AI Service Agreement

**MEETING DATE:** April 24, 2024

**FROM:** Dorothy Coito, Assistant Superintendent of Educational Services

**THROUGH:** Kris Munro, Superintendent

### **RECOMMENDATION:**

Approve the Inspirit AI contract service agreement for a district middle school summer school program.

### **BACKGROUND:**

Inspirit AI is an AI education program developed and taught by Stanford and MIT graduates. SCCS desires to contract with Inspirit AI to provide a project based summer school program for SCCS students in grades 6-8. In this summer program, students will learn the fundamental concepts of AI and gain a deeper understanding of how AI is used to build ChatGPT and generative AI, fight the COVID-19 pandemic, power self-driving cars, and more. Students will learn to program AI using Python, discuss ethics and bias within AI, and complete a group project applying AI to a discipline like healthcare, astronomy, finance, among others. No prior computer science experience is required to participate in this summer program. The program will run for 3 weeks, June 11 - June 28. The cost of the program includes two teachers and access to all program curriculum materials.

As students engage in this content, they will be using data sets and computer science principles, which reinforce core mathematical concepts and skills.

### **FISCAL IMPACT:**

\$25,000 ESSER 3 (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.



## Live Interactive Artificial Intelligence Enrichment

530 Lytton Ave, Suite 267  
Palo Alto, California 94301

### Service Agreement

This Service Agreement (“Agreement”) is made and entered into as of **DATE** by and between **Inspirit AI**, a California corporation (“Inspirit”) and Santa Cruz City Schools (“SCHOOL”). In consideration of the respective promises and conditions set forth below, Inspirit and SCHOOL agree to the following:

#### 1. Inspirit Services to be Performed

Subject	Live Project-Based Artificial Intelligence Enrichment Program
Inspirit AI Staff Provided	<ul style="list-style-type: none"><li>• 1 Stanford, MIT, or top university AI specialist will be assigned to teach each section</li><li>• 1 Program Manager (PM) will be assigned for implementation support, program management, and communication between Inspirit and SCHOOL</li></ul>
Grades	Grades 6-8
Student Count	22
Dates of Service	Dates: June 11-28 on weekdays except June 19th, 9am-11am
Format of Classes	In person on SCHOOL’s campus
Class Structure & Instruction Delivery	<ul style="list-style-type: none"><li>• Each classroom and group will maintain the same dedicated instructor throughout the duration of the class unless a change is requested, or the instructor has an emergency leave.</li><li>• Each instructor undergoes rigorous training in the content area and specifically on effective live online instruction.</li><li>• Instruction consists of interactive, project-based live activities, discussions, workshops, lectures, and lab activities</li></ul>
Materials & Curriculum	Inspirit furnishes students with access to all relevant curriculum, including lab notebooks, hands-on activities, and project materials.
Instruction time	26 hours
Batch cost (for 22 students)	\$25,000 USD

#### 2. SCHOOL Responsibilities



Live Interactive Artificial Intelligence Enrichment

530 Lytton Ave, Suite 267  
 Palo Alto, California 94301

Staff Provided	1 point of contact for implementation and operation
Equipment Provided	<ul style="list-style-type: none"> <li>● Classroom space</li> <li>● Adequate internet access and bandwidth in each classroom</li> <li>● Digital Projector or smartboard in each classroom</li> </ul>
Information provided	<ul style="list-style-type: none"> <li>● Classroom number(s)</li> </ul>
Marketing & Outreach	SCHOOL will promote the program to its families through email and other avenues

**3. Communication between parties**

Inspirit and SCHOOL will support the success of this partnership via making every reasonable effort towards the following best practices under the terms of this Agreement:

- Regularly scheduled check-ins between designated representatives from each organization, with a timeline for recurrence of check-ins set up within the first two weeks of partnership kick-off date.
- Clearly articulated expectations in writing via email and what is contained within this agreement that are mutually agreed upon by all parties.
- Meaningful feedback on reports and data from Inspirit AI to track the performance of SCHOOL students involved in this partnership delivered at predefined intervals to be determined during project kickoff.

**4. SCHOOL Policies**

Inspirit shall comply with SCHOOL’s policies and procedures in effect for the duration of the Agreement, including those relating to the protection of confidential information, except that when the terms of the Agreement differ from or are in conflict with the SCHOOL’s general policies or procedures, the Agreement shall prevail.

**5. Termination and Renewal of Agreement**

- a. **Termination.** With reasonable cause, either Inspirit or SCHOOL may terminate the Agreement, effective immediately upon giving written notice. Reasonable cause includes:
1. A material violation of the Agreement, or
  2. any act exposing the other party to liability to others for personal injury or property damage.



530 Lytton Ave, Suite 267  
Palo Alto, California 94301

- b. **Renewal.** Renewal of the Agreement following the end of its duration is at the discretion of Inspirit and SCHOOL, and must be in writing and signed by both parties.

**7. Confidential Information**

- c. **Confidential Student Information.** Inspirit understands, acknowledges, and agrees that Inspirit may have access to confidential SCHOOL student information and will comply with SCHOOL’s standard policies regarding disclosure of confidential student information.
- d. **Confidential and Proprietary Information.** Inspirit shall comply with SCHOOL’s standard policies regarding disclosure of confidential and proprietary information, including personnel records and SCHOOL’s curriculum, both during and subsequent to the duration of the Agreement.

**8. Protection of Intellectual Property**

SCHOOL acknowledges that SCHOOL’s relationship with the Inspirit is one of high trust and confidence and that in the course of Inspirit’s service to the SCHOOL, SCHOOL will have access to and contact with proprietary Information and other materials. SCHOOL will not disclose any Proprietary Information or materials to any person or use the same for any purposes without written approval by an officer of Inspirit, either during or after the Contract Period.

**9. Modifying the Agreement**

This Agreement may be modified only by a writing signed by both parties.

**Agreed to and accepted:** By signing below, I agree to and understand the terms provided herein.

SCHOOL

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

INSPIRIT AI





**INSPIRIT AI**

Live Interactive Artificial Intelligence Enrichment

530 Lytton Ave, Suite 267  
Palo Alto, California 94301

Signature: \_\_\_\_\_

Inspirit AI

Printed Name: Jared Greene

Title: Director of Programs

Company Name: Inspirit AI

Address: 530 Lytton Ave., Suite 267, Palo Alto, CA 94301

Date: \_\_\_\_\_

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Contract: Dilbeck & Son, Inc. Exploratory Work Proposal

**MEETING DATE:** April 24, 2024

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve Dilbeck & Son, Inc. proposal for exploratory work for the property purchase of 1307-1313 Seabright Avenue.

**BACKGROUND:**

This proposal consists of labor and materials to open walls so that the structural engineer can assess any hidden structural conditions of the building and provide the District with an assessment of the building's condition.

**FISCAL IMPACT:**

\$4,640 State Facilities Reimbursement Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.
- Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
- Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

*Prepared by Trevor Miller, Director, Facility Services*



**P.O. Box 6088  
26 Quail Run Circle**

**License No. 430708  
Salinas, CA 93912**

**Telephone (831) 422-8213  
Fax (831) 422-1882**

PROPOSAL SUBMITTED TO <b>SANTA CRUZ CITY SCHOOLS</b>		PHONE <b>831-429-3883</b>	EMAIL	DATE <b>4/9/2024</b>
STREET <b>133 MISSION STREET, SUITE 100</b>		JOB NAME <b>EXPLORATORY WORK</b>		
CITY, STATE AND ZIP CODE <b>SANTA CRUZ 56060</b>		JOB LOCATION <b>CHURCH BUILDING</b>		
ARCHITECT <b>N/A</b>	WORK ORDER #	ATTN: <b>TREVOR</b>	JOB PHONE	

We hereby submit specifications and estimates for:

**OPEN WALL FOR EXPLORATORY WORK AS SHOWN ON DRAWINGS. PRICE BASED ON TWO MEN TWO DAYS, PLUS EQUIPMENT.**

"Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, CA 95826"

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

**FOUR THOUSAND SIX HUNDRED FORTY DOLLARS \$4,640**

**BASE BID ONLY**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our works are fully covered by Workmen's Compensation Insurance.

Authorized

Signature: *Lupe Santos*

Note: This proposal may be withdrawn by us if not accepted within 30 days

**ACCEPTANCE OF PROPOSAL** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

**Date of Acceptance:**

\_\_\_\_\_



## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Contract: VoIP Licensing, Maintenance and Support

**MEETING DATE:** April 24, 2024

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve 5-year contract for Voice Over Internet Protocol (VoIP) licensing with Development Group, Inc.

**BACKGROUND:**

Santa Cruz City Schools' Cisco VoIP phone system is up for renewal through Development Group, Inc. (DGI). The District is renewing the phone system licensing for its 600 phones.

**FISCAL IMPACT:**

\$157,834.05 LCFF Base (Unrestricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

**AGENDA ITEM: 5.3.2.2**

Company:  
**SANTA CRUZ CITY SCHOOLS**

# Proposal #30789

Requested By:  
**John Morgan**  
Director of Technology



Description:  
**Flex On Prem - 60-month term**

<b>Bill To:</b> SANTA CRUZ CITY SCHOOLS 133 Mission St Santa Cruz, CA 95060-3754	<b>Ship To:</b> SANTA CRUZ CITY SCHOOLS 133 Mission St Santa Cruz, CA 95060-3754	<b>Sold To:</b> SANTA CRUZ CITY SCHOOLS 133 Mission St Santa Cruz, CA 95060-3754
Created: 9/28/2023 Expires: 10/28/2023 Version: 1	Account Manager: nslocum Systems Engineer: romalley	Payment Terms: Net 30

## Product & Manufacturer Maintenance

Line No	Qty	Product	Unit Price	Ext'd Price	Tax
<b>L.0 Collaboration Flex Plan 3.0</b>					
2	1	<b>A-FLEX-3</b> Collaboration Flex Plan 3.0	0.00	0.00	
3	1	<b>SVS-FLEX-SUPT-BAS</b> Basic Support for Flex Plan	0.00	0.00	
4	554	<b>A-FLEX-EAPL</b> Entw On-Premises Calling - 60-month term	279.00	154,566.00	
5	1	<b>A-FLEX-SME-S</b> Session Manager (1)	0.00	0.00	
6	1108	<b>A-FLEX-SRST-E</b> SRST Endpoints (1)	0.00	0.00	
7	665	<b>A-FLEX-P-EA</b> On-Premises Smart License - EA (1)	0.00	0.00	
8	111	<b>A-FLEX-P-ACC</b> Access Smart License (1)	0.00	0.00	
9	277	<b>A-FLEX-P-CA</b> Common Area Smart License (1)	0.00	0.00	
10	665	<b>A-FLEX-P-UCCXN</b> Unity Connection Smart License (1)	0.00	0.00	
11	1662	<b>A-FLEX-P-ER</b> Emergency Responder Smart License (1)	0.00	0.00	
12	1	<b>A-FLEX-EXP-PAK</b> Expressway Product Authorization Key (1)	0.00	0.00	
13	665	<b>A-FLEX-C-DEV-ENT</b> Cloud Device Registration Entitlement	0.00	0.00	

14	665	Messaging Entitlement	0.00	0.00
15	13296	<b>A-FLEX-FILESTG-ENT</b> File Storage Entitlement	0.00	0.00
16	665	<b>A-FLEX-PROPAC-ENT</b> Pro Pack for Cisco Control Hub Entitlement	0.00	0.00
17	111	<b>A-FLEX-EXP-RMS</b> Expressway Rich Media Session (1)	0.00	0.00
18	1	<b>A-FLEX-SW-14-K9</b> On-Premises SW Bundle v14 (1)	0.00	0.00
19	1	<b>A-FLEX-EDU-CUST</b> Education Customer	0.00	0.00

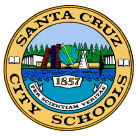
**2.0 SNTC-8X5XNBD Cisco Business Edition 6000M (M5) Appliance**

21	2	<b>CON-SNT-BEGMMSK9</b> SNTC-8X5XNBD Cisco Business Edition 6000M (M5) Appliance	1,632.93	3,265.86
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**Need more time to get important stuff done? Ask us about**



Subtotal		\$157,831.86
Handling		\$2.00
Estimated Sales Tax (9.25%)		\$0.19
Professional Services		\$0.00
Shipping		\$0.00
<b>Total</b>		<b>\$157,834.05</b>



# Santa Cruz City Schools **(DRAFT)** Annual Governance Calendar 2024 - 2025

Job Area	August (14)	September (4, 18)	October (9, 23)	November (6*, 20)	December (11)	January (15, 29*)	February (12, 26)	March (12, 26*)	April (16, 30*)	May (14, 21*, 28)	June (11)
<b>Effective Governance</b>	Superintendent's Goals (closed) (14)	Superintendent's Goals (Open) (4)			CSBA Annual Conference Anaheim - December 5-7  SCCS Finance Authority Meeting (11)  Annual Board Organization (11)	Superintendent Goals Update (closed) (29)  Board Governance Session (29)		Superintendent Evaluation (closed) (26)  Approve Board Calendar for 2025-26 (12)	Superintendent Evaluation (closed) (16)  Begin Board Self-Eval (16)  Superintendent Goals Update (closed) (30)  Board Governance Session (30)	Budget Study Session (21)	
<b>Setting Direction</b>		Two Resolutions (elem & sec) re: textbook sufficiency (4)  LCAP Update: School Community Coordinators & Family Engagement (18)	LCAP Update -MTSS: School Connectedness, Student Activities & Leadership K-12 (9)	LCAP/Budget Parent and Staff Survey  Curriculum Study Session - World Language (6)	LCAP Update" District Efforts to address Chronic Absenteeism (11)	LCAP Update - EL Master Plan Update (15)	CA School Dashboard Update (12)  LCAP Mid-Year Update (with any required budget changes) (12)	LCAP Update MTSS Study Session- School Climate & Culture & Academic Supports (26)		LCAP Draft Revision to COE  LCAP Staff Report and Public Hearing (28)	LCAP Approval (11)  23-24 Single Plans (11)
<b>Policy</b>	Develop and approve new policies as needed or required. Policies integrated into all Board Items – Board / Cabinet Focus										
<b>Student Learning and Achievement</b>  <b>Max. Student Success</b>	Williams Quarterly Rpt. (14)  Summer School Report (14)  Receive and review state test results		Williams Quarterly Rpt. (23)  Supporting Neurodiverse & ADD Students (23)	CAASPP Test Results Update (20)  Goals and Metrics Update (20)	Cabrillo Dual Enrollment Programs (11)	Williams Quarterly Rpt (15)  School Accountability Report Cards (15) Consent  Career Preparation at Costanoa (15)	Tech Task Force Update - AI in Schools (26)	Ethnic Studies Update (12)	Williams Quarterly Rpt. (16)  DELAC Annual Report (16)  CCGI Implementation - College & Career Planning 6-12 (16)	Curriculum Master Plan & Prof. Dev. Update (28)	Graduation & Promotions  Williams Quarterly Rpt. (11)

\* Indicates a study session date

Items in blue and red are reports for Board meetings - red items are required

This will serve as a working document that will be adjusted and revised throughout the year and available as a google doc for the Board.





# Santa Cruz City Schools **(DRAFT)** Annual Governance Calendar 2024 - 2025

Job Area	August (14)	September (4, 18)	October (9, 23)	November (6*, 20)	December (11)	January (15, 29*)	February (12, 26)	March (12, 26*)	April (16, 30*)	May (14, 21*, 28)	June (11)
Safe Learning Environment/ Student Services	Suspension and Expulsions Update – Disaggregated Data Report (14)	IDT & Open Enrollment Report (4)	LGBTQ Task Force Update (9)				School Safety Plans (consent) (26)				
Finance / Facilities Educational Support	Update on Bond Projects (14) - Belli	Unaudited Actuals (18)  Opening Enrollments (4)  Bond Budget Update (18)  4 <sup>th</sup> Quarter Investment Report (4)  Long Term Debt Report (18)	Preliminary CBEDS Report (23)  Budget Development Calendar (23)  Workforce Housing Update (23)  Food Services Update (23)	1 <sup>st</sup> Quarter Investment Reports (20)  Update on Bond Projects (20) - 19.six	1 <sup>st</sup> Interim Report (11)  Annual Developer Fee Report (11)	Bond Budget Update (15)  District Audit Report (15)  Bond Audit Report (15)	Governor's Budget Proposal (12)  Preliminary Enrollment Projection (12)  Update on Bond Projects (26) - Bartos  2nd Quarter Investment Report (12)	2nd Interim Report (12)  Bond Oversight Committee Report (consent) (12)  Transportation plan update (consent) (12)  Educator Housing Update (12)	Wellness Committee Report (16)	PTOC Annual Report (14) (consent)  Green Schools Report (consent) (14)  3rd Quarter Investment Report (14)  Staff Report and Public Hearing Budget (28)  Bond Budget Update (14)	Adopt Budget (11)  Bond Budget Update (11) - consent
Finance / Facilities Educational Support	Be familiar with district facilities plan – monitor and approve actions as necessary Review and Update Facilities Master Plan										
Technology Educational Support	CALPADS End of Year Certification	Review Network Status: Devices / Applications	CALPADS Census Day	E-rate Category 1 & 2	CALPADS Fall 1 Certify  Re-image CTE labs  IC Calendar Roll-Over	Submit E-rate Forms 470  Infinite Campus Send out Online Enrollment Packet to Families	Ed Techs: Preparation for CAASPP Testing	CALPADS Fall 2 Certify  Send E-Rate Bid Winners for Board Approval - E-rate Form 471	Spring Break Inventory / Surplus all sites	CALPADS End of Year Submission	Refurbish Returned Chromebooks And Teacher Laptops  Re-image CTE lab

\* Indicates a study session date

Items in blue and red are reports for Board meetings - red items are required

This will serve as a working document that will be adjusted and revised throughout the year and available as a google doc for the Board.



# Santa Cruz City Schools **(DRAFT)** Annual Governance Calendar 2024 - 2025

Job Area	August (14)	September (4, 18)	October (9, 23)	November (6*, 20)	December (11)	January (15, 29*)	February (12, 26)	March (12, 26*)	April (16, 30*)	May (14, 21*, 28)	June (11)
<b>Communication Mission &amp; Initiatives Support</b>	Welcome Back Letter  Welcome Back Family Webinar	State of our Schools Mailer / Update on District and Bond Program	Prepare marketing materials for enrollment	Prospective Family Grade Span Webinars		Support secondary schools with open house and parent night materials				Summer Letter	
<b>Human Resources</b>	New Teacher Orientation	<b>Personnel Commission Report (18)</b>	<b>New Employee Report &amp; New Teacher Induction Program (9)</b>				Release of Temps	Layoff notices by March 15	Recruitment & Hiring  <b>CIF League Reps (consent) (16)</b>	Recruitment & Hiring  <b>Working Conditions Survey (14)</b> <b>PAL Update (14)</b>	Recruitment & Hiring
<b>Collective Bargaining</b>	Be aware of Board Policy regarding collective bargaining Establish parameters for negotiations Receive reports on negotiations Approve negotiations contracts										
<b>Community Relations</b>	Deliver key district messages	Attend Back-to-School Nights  Parent Leader Dinner		Attend School / Community Events Deliver key district messages – Strategic Initiatives		Attend School / Community Events Deliver key district messages – Strategic Initiatives  Parent Leader Dinner		Attend Open Houses	Deliver key district messages	Deliver key district messages	
<b>Board Resolutions</b>	<b>Heritage Month Resolutions for 2024-25 (14)</b>	Hispanic Heritage Month & LGBTQ+ History Month	Indigenous Heritage Month				Black History Month	Women's History Month	AAPI Heritage Month		
<b>Committee Meetings</b>	CTE Advisory (8/26)	LGBTQ Task Force (9/4)  Wellness (TBD)  PTOC (9/11)  CTE Advisory (9/23)	DELAC (10/7)  LGBTQ Task Force (10/2)  Green Schools (10/8)  Bond Oversight (10/10)	LGBTQ Task Force (11/6)  CTE Advisory (11/4)  Wellness (TBD)	LGBTQ Task Force (12/4)  PTOC (12/4)  Budget Advisory (12/10)	Bond Oversight (1/16)  Wellness (TBD)  Green Schools (1/23)	DELAC (2/24)  LGBTQ Task Force (2/5)	LGBTQ Task Force (3/5) CTE Advisory (3/17) Bond Oversight (3/6) Budget Advisory (3/11) PTOC (3/19) Green Schools (3/20) Wellness (TBD)	LGBTQ Task Force (4/2)  Green Schools (4/17)  PTOC (4/23)	DELAC (5/5)  LGBTQ Task Force (5/7)  Budget Advisory (5/27)	

- 2025 Curriculum Study Session Focus - World Language
- 2026 Curriculum Study Session Focus - Mathematics
- 2027 English Language Arts/ English Language Development
- 2028 Curriculum Study Session Focus - Career Technical Education
- 2029 Curriculum Study Session Focus - Science
- 2029 Curriculum Study Session Focus - History / Social Science
- 2030 VAPA

\* Indicates a study session date

Items in blue and red are reports for Board meetings - red items are required

This will serve as a working document that will be adjusted and revised throughout the year and available as a google doc for the Board.